Educator Resource Sheet: CCC Application Guide

Objective

Students will connect their CaliforniaColleges.edu account to the California Community College (CCC) application as part of the process of successfully launching and submitting their application.

Student Materials

This activity does not include a Lesson Plan. Instead, it is a resource worksheet for students applying to college and tracking this process from within their accounts on CaliforniaColleges.edu.

Tips for Educators

1. Ensure that students have a copy of their transcripts and know how to log in to CaliforniaColleges.edu.

2. Review these step-by-step tutorials to see each of the steps your students will take on CaliforniaColleges.edu:
   - **How to Launch your CCCApply Application**
   - **How to Track Your CCCApply Application Status**.

   - Download PDFs of video tutorials in landscape orientation to create a printable packet with step-by-step instructions.

   - Not familiar with the type of tutorial liked above? Review **How to Use the Interactive Tutorials**.

Tracking Application Completion

- Students can track all college applications within their My Plan on CaliforniaColleges.edu. Educators with accounts on CaliforniaColleges.edu may have access to associated reports, based on permissions assigned by their site administrator.

- Application submission dates for CCCApply are verified. Application status information in CaliforniaColleges.edu is updated nightly based on data provided by the California Community Colleges (CCC). The dates are populated for students who have completed an application that has been successfully connected to a Student Account on CaliforniaColleges.edu.

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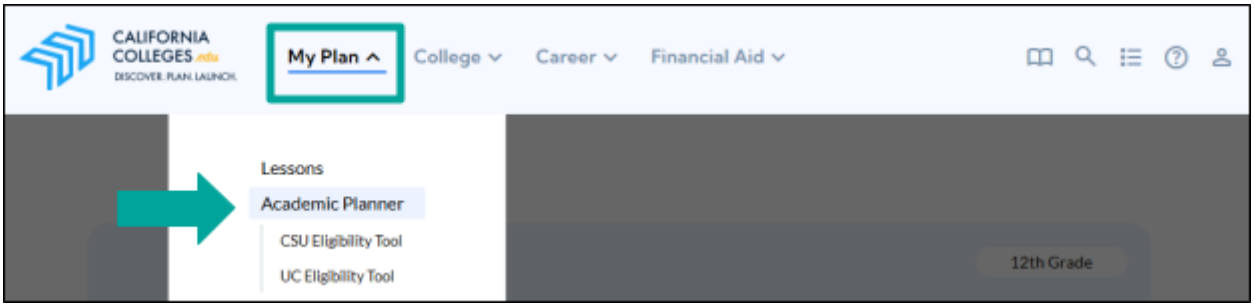
Student Resource Sheet: CCC Application Guide

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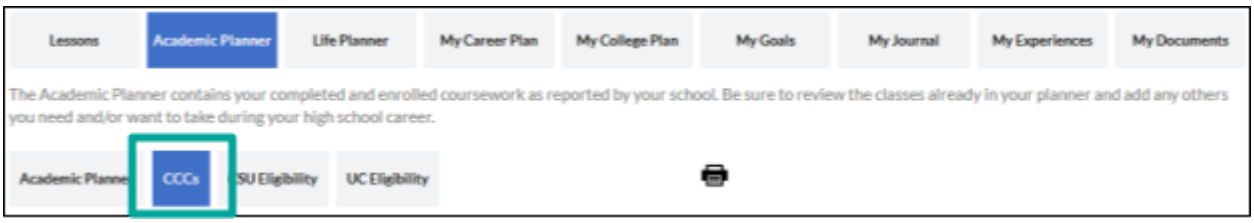
What is CCCApply?
CCCApply is the application you use to apply to all of the California Community Colleges.

What should I do before I launch CCCApply?
1. Sign in to **CaliforniaColleges.edu**.

2. From the top navigation bar, click on **My Plan** and then click on **Academic Planner**.



3. Check to see if you have a **CCCs** tab.



   - Tip: If you have this tab, it means you are in a CaliforniaColleges.edu Partner Account, which provides additional tools to students.

If the CCC Tool does not show for you, skip to:
How do I launch the CCC Application? on Page 2 of this guide.

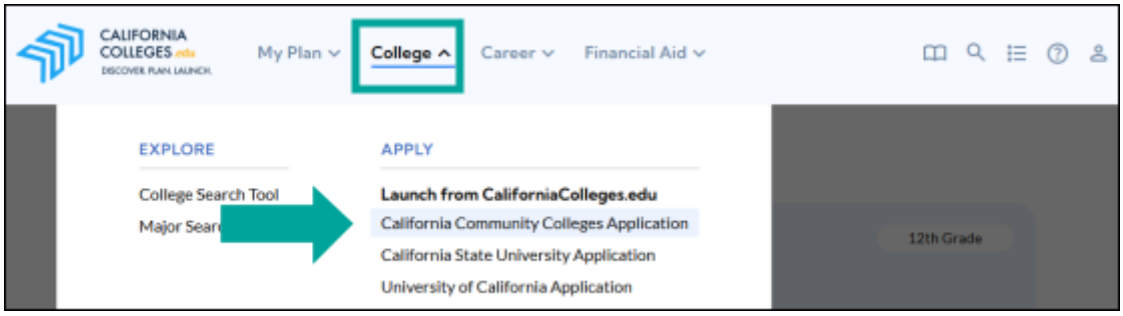
4. Use the CCC tab to find the five closest California Community Colleges to your high school and to learn more about them.

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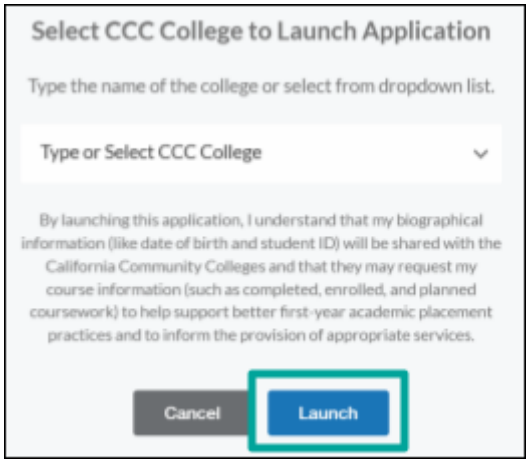
How do I launch CCCApply?

Watch the interactive tutorial [How to Launch your CCCApply Application] or follow these steps:

2. Sign in to **CaliforniaColleges.edu**.
3. Click on **College** at the top of the page.
4. Click on **California Community Colleges Application**.



5. In the pop-up box, type the name of the college you are applying to or select it from the dropdown list. Then, click on the **Launch** button.



6. Sign in to your existing CCCApply account, or create a new one
    - Tip: It is recommended that you use a personal email that you check regularly—not your school-issued email address—when you create your CCCApply account.

Your CaliforniaColleges.edu account and CCCApply account are now connected!

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How do I track my CCCApply application?

Follow all directions to complete and submit your application. When you launch **CCCApply** from **CaliforniaColleges.edu** the date of the application submission will be recorded in your CaliforniaColleges.edu account.

Watch the interactive tutorial **How to Track Your CCCApply Application Status** or follow these steps:

1. Click on **My Plan** and then click on **My College Plan**.



2. Once in **My College Plan**, click on **College Applications**.



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