Educator Resource Sheet: CSU Application Guide

Objective

Students will connect their CaliforniaColleges.edu account to the California State University (CSU) application as part of the process of successfully launching and submitting their application.

Student Materials

This activity does not include a Lesson Plan. Instead, it is a resource worksheet for students applying to college and tracking this process from within their accounts on CaliforniaColleges.edu.

Tips for Educators

1. Ensure that students have a copy of their transcripts and know how to log in to CaliforniaColleges.edu.

2. CaliforniaColleges.edu provides a **printable PDF** of the **CSU/UC Eligibility Tool**; this can be individually printed by students or mass printed for groups of students by educators with the correct permissions.

    - Tip: Printing this PDF may require collaboration with your district administration or school counselors. Review **How to Download and Print Students' CSU and UC Eligibility Tool Pages**.

3. Review these step-by-step tutorials to see each of the steps your students will take on CaliforniaColleges.edu:
    - **How to Launch Your Cal State Apply Application**
    - **How to Import Courses and Grades Into Your Cal State Apply Application**

    - Tip: Download PDFs of video tutorials in landscape orientation to create a printable packet with step-by-step instructions.

    - Tip: Not familiar with the type of tutorial linked above? Review **How to Use the Interactive Tutorials**.

Tracking Application Completion

- Students can track all college applications within their **My Plan** on CaliforniaColleges.edu.

    - Review **How to Track Your Cal State Apply Application Status**. Educators have associated reports.

- Application submission dates for **Cal State Apply** are verified. Application status information in CaliforniaColleges.edu is updated nightly based on data provided by the California State University (CSU). The dates are populated for students who have completed an application that has been successfully connected to CaliforniaColleges.edu.

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Student Resource Sheet: CSU Application Guide

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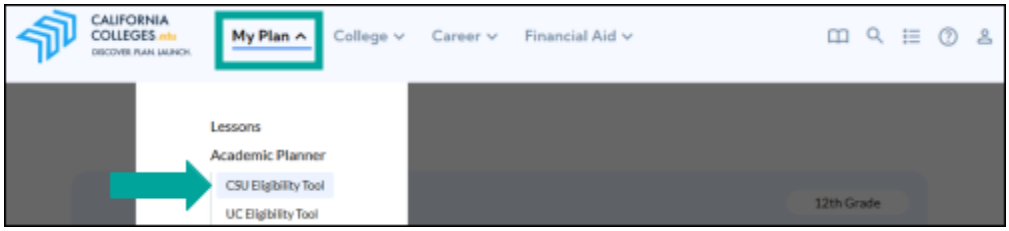
What is Cal State Apply?

Cal State Apply is the application you use to apply to all of the California State University (CSU) campuses.

- The application opens August 1st and the ability to migrate courses opens on October 1.
- The standard application period closes on November 30.

What should I do before I launch Cal State Apply?

1. Sign in to **CaliforniaColleges.edu**.
2. From the top navigation bar, click on **My Plan** to see if you have the **CSU Eligibility Tool**:



If the CSU Eligibility Tool does not show for you, skip to How Do I Launch Cal State Apply? on Page 2 of this guide.

3. Review your coursework in the **CSU Eligibility Tool**. Talk to your counselor if you have questions about your coursework or eligibility for CSU admission.
4. Select **Download PDF** for a print version of the CSU Eligibility tool. You may want to refer to this, along with your high school transcript, when completing your Cal State Apply application.



   - The **CSU Application Info** tab has additional helpful information that you may want to review or print in advance to help you make sure your coursework is correctly reflected in Cal State Apply.

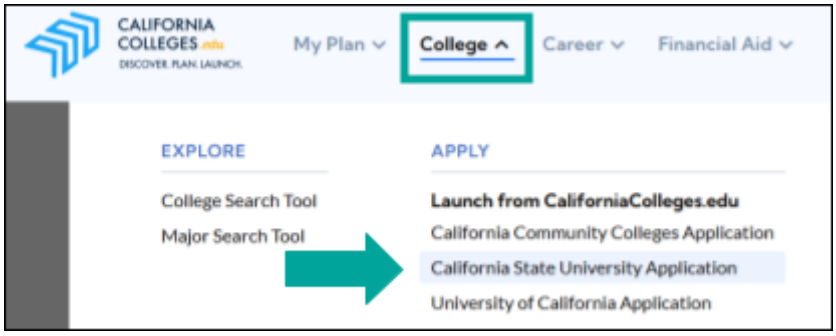


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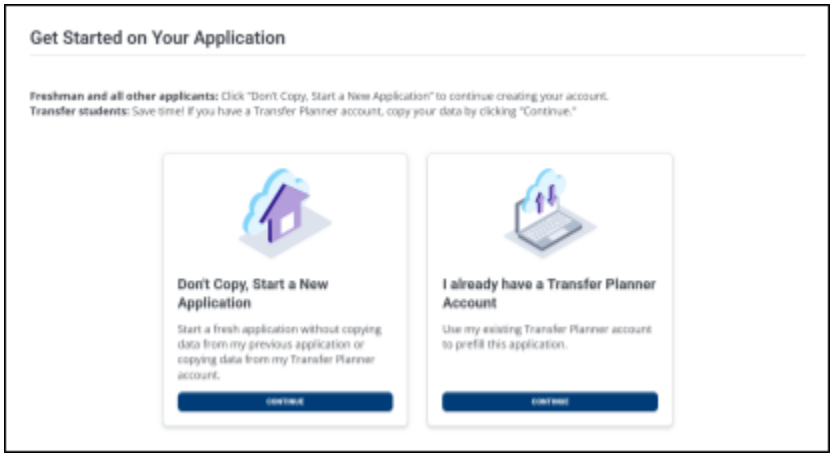
How do I launch Cal State Apply?

Watch the interactive tutorial [How to Launch Your Cal State Apply Application] or follow these steps:

1. Sign in to **CaliforniaColleges.edu**.
2. Click on **College** at the top of the page.
3. Click on **California State University Application**.



4. Click **Confirm** in the pop-up box. **Sign in** to your existing **Cal State Apply** account or create a new one.
    - Tip: If you are signing in to an existing application, following steps 1-4 above will connect your existing Cal State Apply application to CaliforniaColleges.edu.
    - Tip: If you are creating your Cal State Apply account, it is recommended that you use a personal email that you check regularly (not your school-issued email address).
        - When you enter **Cal State Apply** for the first time, select **Don't Copy, Start a New Application** to begin your application.



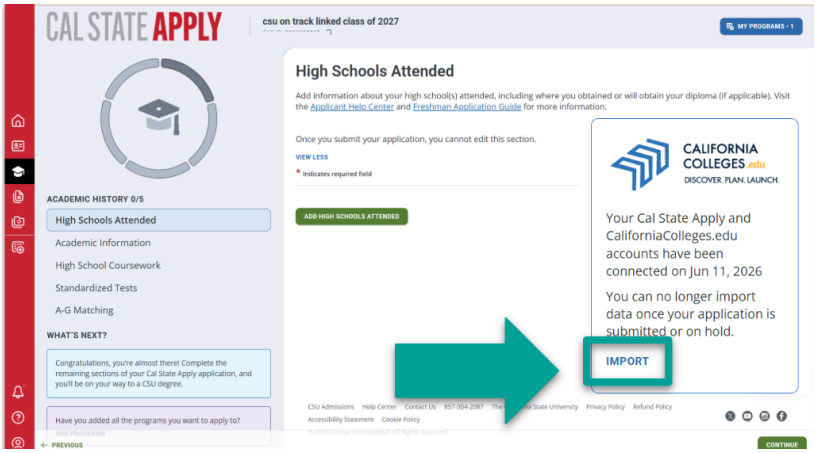
Your CaliforniaColleges.edu account and Cal State Apply account are now connected!

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How do I import courses to Cal State Apply?

If you have the **CSU Eligibility** tab in **CaliforniaColleges.edu**, watch the interactive tutorial **How to Import Courses and Grades Into Your Cal State Apply Application** or follow these steps:

1. In the **Academic History** section of **Cal State Apply**, go to the **High Schools Attended** section.
2. Look for the **CaliforniaColleges.edu** logo and click **Import**.



3. Review all imported courses in the **High School Coursework** tab. You can edit, add, or delete courses as needed.

Which Courses Will Import From CaliforniaColleges.edu?	
✔ A-G completed	**Yes!** Courses that are "Verified as A-G" and indicated with green tags and checkmark icon will import to the CSU application.
! D or lower	**Yes!** Courses that are "Verified as A-G" and indicated with red tags and exclamation point icon will import to the CSU application.
? CMP Mismatch	**Yes!** Courses that are "CMP Mismatch" and indicated with a yellow tag and question mark icon will import but without an A-G designation and will require action in the A-G matching section.
?	**No.** Any course found in the "Courses Not Verified as A-G" section will NOT import to the CSU application. You can identify these courses by their yellow color and the question mark icon:

4. Ensure that any College Credit and/or Dual Enrollment courses that you have taken are included only in the **College Coursework** section of the application. You will need to manually add the **Colleges Attended** first.

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5. In the **A-G Matching** tab, click **Updated Courses** and ensure all courses that are part of your application have an A-G subject area assigned.

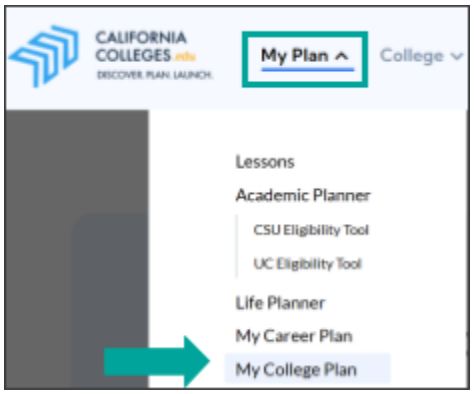
6. **Closely review all courses before you submit your application!**

How do I track my Cal State Apply application?

Follow all directions to complete and submit your application. When you connect your **Cal State Apply** account to **CaliforniaColleges.edu** the date of the application submission will be recorded in your CaliforniaColleges.edu account.

Learn **How to Track Your Cal State Apply Application Status** or follow these steps:

1. Click on **My Plan** and then click on **My College Plan**.



2. Once in **My College Plan**, click on **College Applications**.



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