



# Educator Guide: How to Launch University of California Application

# Goal

Students will launch the University of California application from CaliforniaColleges.edu in order to apply to college and track their progress from within their account on CaliforniaColleges.edu.

# **Student Materials**

This activity does not include a lesson plan. Instead, it is a resource worksheet for students applying to college and tracking this process from within their accounts on **CaliforniaColleges.edu**.

# **Tips for Educators**

- 1. Ensure that students know how to log in to **CaliforniaColleges.edu** and have a copy of their transcripts.
- CaliforniaColleges.edu provides a printable PDF of the CSU/UC Eligibility Tool; this can be individually printed by students or mass printed for groups of students by educators with the correct permissions. Printing this PDF may require collaboration with your district administration or school counselors. Review <u>How to Download and Print Students</u>' CSU and UC Eligibility Tool Pages.
- Review these step-by-step tutorials to see each of the steps your students will take on CaliforniaColleges.edu: <u>How to Launch Your UC Application</u>, <u>How to Import Courses and Grades</u> <u>Into Your UC Application</u>, and <u>How to Review and Finalize Your Courses and Grades in the UC</u> <u>Application</u>.
  - Download PDFs of video tutorials in landscape orientation to create a printable packet with step-by-step instructions.
  - Not familiar with the type of tutorial liked above? Review: <u>How to Use the Interactive</u> <u>Tutorials</u>.

# **Tracking Application Completion**

- Students can track all college applications within their **My Plan** on **CaliforniaColleges.edu**. Review <u>How to Track Your UC Application Status</u>. Educators have associated reports.
- Students can self-report submission dates.





# Launch Applications Directly from CaliforniaColleges.edu

#### Goal

You will launch the University of California application from CaliforniaColleges.edu in order to apply to college and track your progress from within their account on CaliforniaColleges.edu.

#### What is the UC Application?

The UC Application is the application you use to apply to all of the University of California (UC) campuses.

- The application opens August 1.
- Your application is due no later than **November 30**.

# What should I do before I launch the UC Application?

- 1. Sign in to CaliforniaColleges.edu.
- 2. Check the Academic Planner to see if you have a UC Eligibility tab:

Academic Plan Keep track of your high school classes	completed classes, g s using your Academi	rades earned, and a c Plan.	also plan for	X		A.S		
Lessons	Academic Planner	Life Planner	My Career Plan	My College Plan	My Goals	My Journal	My Experiences	My Documents
The UC uses the for all "a-g" courses co progress towards	blowing admission re ompleted after 9th gr meeting the "a-g" cou	equirements: you m ade. The Eligibility Irsework and GPA	nust earn a high sch Tool below include: requirements for U	ool diploma, complet s your completed and C.	e 15 "a-g" courses w d enrolled courses (u	ith a grade of C- or t ploaded by your sch	oetter, and earn a 3. lool district). It mea	0 GPA or higher in sures your
Academic Plann	er CCCs CS	U Eligibility U	C Eligibility CS	U Application Info	UC Application Ir	ifo		Download PDF
<b>3.995UC GPA3.995UC GPAb</b> Va are currently meeting the minimum GPA requirement of 3.0 or above. Your UC GPA reflects "a-g" coursework submitted by your school district completed in 10th and 11th grades. <b>b</b> Varies that have UC Honors Approved under the title are approved as honors in the UC CMP database. Eligible courses receive an extra one point in the UC GPA calculation.Vour UC GPA is based on UC guidelines. Learn more here. Transcript data most recently submitted on 03/04/2021				rement vork h and 10th, title ligible e here.	Your "a-g" Progress for UCWare making good progress towards completing both your total years of "a-g" courses and subject area courses for your grade level.Based upon successful completion of coursework this term, you are on target to meet UC eligibility, but you must complete your current coursework with a C- or better.			

If you do not have this tab, skip to How do I launch the UC Application?

3. You will see courses in your Academic Planner. These courses come directly from your school.



Take time to review your courses:

- All the green, red, and light blue (enrolled/planned) courses are verified A-G courses. When you import your coursework from **CaliforniaColleges.edu** into the **UC application** these courses will move over with the A-G subject area pre-identified in the application.
- The yellow courses that you see in your **UC Eligibility** tab require your review. When you import your course work from CaliforniaColleges.edu into the UC application these courses will not import into the application. All yellow courses should be specifically reviewed and manually entered if they should be included in the UC application.
- Download your **UC Eligibility Progress** by clicking **Download PDF**. It is recommended that you have this printout and a printout of your official transcript in front of you while you complete the UC application to ensure that all of the coursework in the **Academic History** section of your application is accurate and complete.
- Always review all of your high school course work for accuracy before you submit your application.

# How do I launch the UC Application?

Watch the interactive tutorials How to Launch Your UC Application or follow these steps:

- 1. Sign in to CaliforniaColleges.edu.
- 2. Hover over **College** at the top of the page.
- 3. Under Launch from CaliforniaColleges.edu click on University of California Application.
- 4. Click **Confirm** on the pop-up message. This will take you to the UC application website.
  - Linking your accounts means you can track your UC application status in the **College Applications** section of your **My College Plan**. Your counselor can keep track of your status, too!
  - You can link it to an existing UC application account by logging in to your UC application through CaliforniaColleges.edu at any point.
- 5. You can create a new UC application account or log in if you already have one.
- 6. In the **Personal Information** section verify that your **SSID** is correct and **check the box**. This will send data back to your CaliforniaColleges.edu account.

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	nformation
Have you	ever attended a California public school? 🕕
O No 🤇	Yes
If you know yo SSID can be fo your high sch	our California State Student ID (CA SSID), please enter it below. Your J0-digit CA sund on your high school transcripts. If you need help finding it, please contact ool counselor.
CA SSID Num	iber
9999999999	9
I authorize	a the release of my CA SSID Number and application status to California College Guidance Initiative [2] (CCGI)
for the purpo	se of tracking my UC application. I understand that the information will only be shared if my school has provided
ing a sinteripe	

7. The next time you log in to **CaliforniaColleges.edu**, you'll be able to see your UC application status in **My College Plan**.

**Note**: It is recommended that you use a personal email that you check regularly – not your school-issued email address – when you create your University of California account.

# How do I import courses to the UC Application?

If you have **UC Eligibility** tab in **CaliforniaColleges.edu**, follow these steps: <u>How to Import Courses and</u> <u>Grades Into Your UC Application</u>. Before you submit your application, follow these steps: <u>How to Review and</u> <u>Finalize Your Courses and Grades in the UC Application</u>.

# How do I track my UC Application?

Follow all directions to complete and submit your application. When you launch the **University of California Application** from **CaliforniaColleges.edu** the date of the application submission will be recorded in the **College Applications** section of **My Plan**. Learn <u>How to Track Your UC Application Status</u>.

Not sure how to use the tutorials linked above? Review How to Use the Interactive Tutorials.